**College Recommendation Form**

Mrs. Elinow

In order to write a good letter of recommendation for you, I need some information. Please compile this information and get it back to me. In addition to this sheet, you need to give me **envelopes** for each college you are applying to **IF the letter is not submitted online through Naviance**. At this point, **MOST schools just do online recommendations**, but if your school for some reason needs a recommendation mailed directly to them, you need to provide the envelope. Each envelope needs:

1. To be stamped
2. To be addressed correctly to your school (remember to write- Attn: Office of Admissions)
3. To have the schools address (see below) in the *return address* section

Central Bucks East HS- Mrs. Elinow

2804 Holicong Rd

Doylestown, PA 18901

If you are giving this form to me in the Spring before your senior year and do not know exactly where you are applying, that is totally fine. Just fill out the form and next fall when you decide, you can give me the form from guidance that tells me where you are applying and where you would like me to send your letter.

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Name (**FULL** name with **MIDDLE NAME**):

Address:

GPA:

Course you took with me and grade you received:

Other science classes you have taken, teachers, and final grades (at the high school level- include what you are signed up to take your senior year if you are only a junior right now):

Course Teacher Grade

**If you participated in STEM research club with me, complete the following question. If not then skip to Extracurricular Activities.**

During which years did you participate in science fairs?

Which science fair project are you most proud of? (Include the project title and any awards you may have received.)

What have you learned? Or what skills have you developed due to your participation in science fairs?

**Extracurricular Activities** (sports, musical, band, clubs, job, etc) – what are you involved in and approximately how many hours a week do you spend doing it? NOTE: if you went to a conference/camp/internship include that information here

**Leadership Roles/Honors**: any kind of award, captain of a team, secretary of a club or organization, etc.

**Volunteer Work**: Do you ever volunteer? If so, where, what do you do there, and how many hours a week?

What are you thinking about majoring in?

What career are you interested in? What do you want to do after college?

What do you think your strengths are? What did you do in my class to demonstrate that? If you were me and you were writing a letter about you and how you performed in my class….what would you include? What would prospective college admissions officers want to hear about you? **SPECIFIC examples are best.**

What do YOU think your weaknesses are?

Describe yourself in **3 words**. Really THINK about these words….terms like Intelligent, Driven, Motivated, Hard-working are great words…but EVERYONE uses those ones. Try to select 3 words that really set you apart and capture who you are (this question is on the app for teachers to fill out, so if I agree with the words you chose for yourself, I am going to use these words – so make them good!)

Is there any additional information you think I should know about you that will help me write the best possible letter of recommendation? If so, include it here!